

**UNIVERSITY OF MUSIC AND PERFORMING ARTS GRAZ – AUSTRIA**

**(KUNSTUNIVERSITÄT GRAZ)**

Information and Application Package for

**Exchange Students of the**

**University of Music and Performing Arts Graz**

2023/24

**Contents:**

* Information on admission
* application form
* study confirmation
* study plan

##### Important information for students at the University of Music and Performing Arts Graz – Austria about how to apply at our partner university

Students of the University of Music and Performing Arts are required to apply with the following documents:

1. Completed form **„Antrag auf Zulassung zum Studium (Austausch)“/ “Application Form for Exchange Program students“**

Please use capital letters only – unless you fill in the form on the computer!

1. **“Study-Confirmation” form** that needs to be completed, signed and stamped by your academic advisor/study coordinator.
2. **Study plan**
3. **Transcript** **of Records**

1. **Curriculum vitae**
2. **2 Letters of recommendation (from two professors of the University of Music and Performing Arts Graz)**
3. **Separate document with links (URLs) to:**
   1. A short video introduction to yourself, no more than five minutes
   2. Performances by you or (for composers) of your works
      1. no more than 30 minutes of performance all together
      2. performers and conductors should select recorded performances of music from a variety of different  styles/periods
      3. composers should also include scores of three or four representative works, in pdf format

**These forms have to be submitted via e-mail:** [**international\_office@kug.ac.at**](mailto:international_office@kug.ac.at) **)** by **November 30th, 2022**

If you have any further questions, please do not hesitate to contact:

[international\_office@kug.ac.at](mailto:international_office@kug.ac.at)

#### UNIVERSITÄT FÜR MUSIK UND

**Official use only!**

**Do not fill in!**

Programmcode:

Photo

#### DARSTELLENDE KUNST GRAZ

**International Office**

Leonhardstraße 15

A-8010 Graz

AUSTRIA

###### Antrag auf Zulassung zum Studium (Austausch)

**Application Form for Exchange Program Students**

Füllen Sie bitte dieses Antragsformular am Computer oder in Großbuchstaben vollständig aus!

Please fill in this form carefully! Print or use the computer.

**Angaben zur Person/ Personal Information**

|  |  |
| --- | --- |
| Familienname/ Last Name:  Vorname/ First Name: | |
| Geburtsdatum/ Date of Birth (DD/MM/YY)://  Geschlecht/ Sex:  männlich/ male  weiblich/ female  divers/ diverse | |
| Staatszugehörigkeit/ Citizenship: | Muttersprache/ First Language: |
| Zustellanschrift/ Mailing address:        Phone:  E-mail: | Heimatanschrift/ Home address:        Phone:  Gültig bis/ Valid until: **/****/** |
| Heimatuniversität/ Home University: **Universität für Musik und darstellende Kunst Graz** | |

**Angaben zum beabsichtigten Studium in …………...…………...** (Bitte Land einfügen.)

**Information about the intended studies in …………...…………...** (Please fill in the country.)

|  |
| --- |
| Haben Sie schon einmal in **…………...** studiert? / Have you previously studied in **…………...**?  Ja/Yes  Nein/No Wenn ja, geben Sie bitte Ihre damalige Matrikelnummer an:   If so, supply your registration code: |
| Ich bewerbe mich um Zulassung zum Studium als Austausch-Studierende/r für die Studienrichtung(en)/  I apply for admission as an exchange program student for the following field(s) of study:  => |
| Ich beabsichtige in **…………...** ein zeitlich befristetes Studium zu betreiben/  I intend to study at **…………...** for a limited period of time as a non-degree student:  Wintersemester 2022/23 Sommersemester 2023 Studienjahr 2022/23  (first / fall semester) (second / spring semester) (entire academic year) |

|  |
| --- |
| Name der\*des Studierenden - Name of student: |

**Schulabschlusszeugnis (Matura/Abitur)/ High School Diploma**

|  |
| --- |
| Datum, an dem das Maturazeugnis ausgestellt wurde / Date of issue of High School Diploma:  Tag/Monat/Jahr – day/month/year: **/****/** |

**Derzeitiger Studienlevel an der Kunstuniversität Graz / Current level of study at the the University of Music and Performing Arts Graz**

|  |
| --- |
| Vorbereitungslehrgang Bakkalaureat / Bachelor      Master  Diplomsstudium / diploma program      Doktorat / PhD |

**Englischkenntnisse/ English knowledge**

|  |
| --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ist meine Muttersprache/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is my first language  Deutsch ist **nicht** meine Muttersprache/ German is not my first language |
| Meine Englischkenntnisse sind / my English is  sehr gut/ excellent gut/ good  ausreichend/ sufficient  Ich verfüge über **keine** Kenntnisse der englischen Sprache/ I have **no** knowledge of English.  Ich bin an einem Intensivkurs Englisch interessiert/ I am interested in an intensive Language Course in English |

**Antragsbeilagen/ Application documents (please attach!)**

|  |
| --- |
| * Studienbestätigung/ Study Confirmation * Liste gewünschter Lehrveranstaltungen/ Study plan * Zeugnisliste/ Transcripts * Lebenslauf/ Curriculum Vitae * CD/DVD: a 30-minute audition DVD in full figure (long shot) featuring 3 compositions or songs/arias from different historical periods. Voice candidates must include a performance of at least one German Lied or aria in the original German language. * Kopie des Reisepasses/ Copy of identity page in your passport |

Ich erkläre hiermit an Eides statt, dass ich obige Angaben nach bestem Wissen und Gewissen gemacht habe.

I hereby declare that all information provided in this application is correct and complete to the best of my knowledge.

**/****/**

Datum/ Date (DD/MM/YY) Unterschrift/ Signature



STUDY NOMINATION LETTER

Academic year 2023/2024

**!! ATTENTION !!**

**This form has to be filled in by the student's academic advisor/study coordinator at the University of Music and Performing Arts Graz**

Name of the exchange program:

Bilateral (Joint-Study)

Sending institution:

Name: **Kunstuniversität Graz**

Address: **Leonhardstraße 15, 8010 Graz**

Academic coordinator at the KUG:

Name: **Denise Schubert, BA BEd PH.D.**

Address: **Leonhardstraße 15, 8010 Graz, Austria**

Phone: **+43 316 389-1162**

E-mail: [**international\_office@kug.ac.at**](mailto:international_office@kug.ac.at)

I confirm that (student’s name)

is nominated for Academic year First semester Second semester

(fall semester) (spring semester)

as an exchange student. At the University of Music and Performing Arts Graz - Austria, s/he is enrolled in the following field(s) of study:

=>

in a

Bakkalaureat / Bachelor    Master        Diplomsstudium / diploma      Doktorat / PhD

  /  /

date academic coordinator’s signature and stamp

**STUDY PLAN**

**NAME:**

**HOME UNIVERSITY:** University of Music and Performing Arts Graz - Austria

**Planning your studies**

The Study Plan form is **not an early enrolment** (pre-registration) form, but helps us to determine in which fields of study you need to be enrolled in at our partner university. Actual enrolment in courses takes place after your arrival and you can still drop and add courses then.

The study plan has to be submitted together with the admission documents at our partner university.

**Proposed study plan**

*Approx. 12 hours/week / one US Credit = two ECTS*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Laufzeit des ausländischen Programmes:**  **…………………………..**  **Semester /Trimester1** | | | **Lehrveranstaltungen der Kunstuniversität Graz** | | |
| Bezeichnung der ausländischen Programmteile | Ausmaß | | Anerkennung für Lehrveranstaltung /  Prüfung gemäß österr. Curriculum: |  |  |
| Sst: | Credits | SSt. | ECTS-Credits |
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1: Nichtzutreffendes bitte streichen